



DIARY DATES 2022
NOVEMBER

- M 14 – W 16 Book Fair
- W 16 – Prep Transition Session 1
- Th 17 – Student Free Day
- W 23 - Prep Transition Session 2
- Sat 26 – Vic State Election
- Tu 29 – G1/2 NGV Excursion
- W 30 - Prep Transition Session 3

DECEMBER

- M 5 – Student Free Day
- W 7 - Prep Transition Session 4
- Th 8 – G6 Graduation

TUESDAYS & THURSDAYS
ARE NUDE FOOD DAYS
@ APPS

DUE BY DATES:

Nov 28 - Book Club Issue 8 LOOP
Orders close

COPIES OF ALL NEWSLETTERS ARE
AVAILABLE ON
OUR SCHOOL WEBSITE

Principal Team Report

Amsleigh Book Fair – Next Week

Next week we are holding our annual Book Fair for 2022 from Monday 14th to Wednesday 16th Nov. Students and parents are invited to visit the book fair in the mornings from 8.15am – 8.45am and afternoons 3.30pm – 4.00pm. We will have a large range of books for sale, so it's a good chance to stock up on Christmas gifts, or simply purchase a couple of books for the home library. An EFTPOS terminal is available for any parent or carer who prefers this payment option. We will also be taking cash sales if students have been given money to spend at the event.



Prep Transition 2023

It will be a great pleasure to welcome new Prep students and their families to Amsleigh Park PS next Wednesday 16th November. It's always lovely to see the excited faces of our pre-schoolers as they arrive with great anticipation of going to 'big school.' This is the first of five transition sessions for our new preps starting in 2023. The first week includes activities in the classroom and a specialist session all designed to familiarise children with our school environment. During this orientation session parents and carers will be invited to attend an information session about our school. During the session we will provide lots of information about supporting children as they prepare for prep. The sessions continue weekly until the end of the year.

Class Structure 2023

Planning a fair and equitable class structure for 2023 is underway. Through this process we must decide on the number of classes required at each level, so we can provide an optimal learning environment for all. There are several considerations we must make when planning our class structure which include:

- Government funding – All schools are funded for the number of students enrolled and we need to staff both classroom and specialist programs
- The number of students in each year level
- Class size and equity for all
- Organisation of the Curriculum

Of course, the key factor in all schools will always be quality teaching, so whilst the grade structure is important, we know that it is not as important as the work our teachers do every day.

No 'nuts' at Amsleigh park PS

Amsleigh Park PS has several students who have serious nut allergies requiring the use of an epi-pen if experiencing a reaction. For this reason, we would like to remind everyone not to pack nuts or nut-based products for students to eat at school. This includes peanut butter and Muesli bars that contain nuts. Students can look forward to enjoying these foods at home. We greatly appreciate if families can support us to maintain a safe environment by ensuring they do not send such foods to school.

PLEASE



NO PEANUTS
OR
NUT PRODUCTS

THE AMSLEIGH BUZZ

Celebrating Our Specialist Programs

Recently I was reflecting on how important our specialist programs: Physical Education, Art, German Language, Performing Arts and STEM (Science-Technology-Engineering-Maths) are for our students. We are proud that we have such a broad range of specialist learning programs. This learning opportunity is highly valuable as it broadens the educational experience for each child. It is also an important confidence builder and enables students to shine in an area in which they have special talents.



Our specialist programs are also complemented by lots of extra-curricular programs such as; Inter-school Sport, Camps, Aerobics, Bike Education, Mathematics Extension, School Production, Leigh Club and so on. I'm inviting everyone in our community to join me in celebrating our wonderful specialist learning and extra-curricular programs, and hope that you can see the value of this important learning for children. I also want to acknowledge our dedicated specialist teachers who make it all possible, we are most fortunate to have your expertise and skills in our school community.

New Timetable for 2023

We have reviewed our daily/weekly timetable and will be introducing some changes in 2023. Specifically, we are extending the morning sessions and reducing the afternoon sessions, which is shown in the diagram below. There are a couple of reasons for this change.

- Teachers working conditions have changed in 2022 and all staff must now have a 30-minute lunch break free of duties between 11.30am – 2.30pm. Both of the breaks must fall between these hours.
- Morning sessions are prime learning time, so having the extended time will enable teachers to run a structured literacy block during this time.

Here's what the daily timetable will look like:

Session 1	Session 2	Session 3	LUNCH	Session 4	Session 5	Recess	Session 6
9.00am – 9.50am	9.50am – 10.40am	10.40am – 11.30am	11.30am – 12.30pm	12.30pm – 1.20pm	1.20pm – 2.10pm	2.10pm – 2.40pm	2.40pm – 3.30pm

Main Points:

- The morning session will increase to 3 sessions – followed by 2 sessions after the first break and then 1 session in the afternoon.
- Lunchtime will now be at 11.30am – 12.30pm and recess will be from 2.10pm – 2.40pm. Children will have their usual eating time as part of both breaks and we will still have fruit snack at 10.00am.

We can also see some other advantages such as having a lunch break earlier in the day during summer, and eating lunch earlier in the school day when energy levels are starting to reduce. Other schools have shared their experience with this timetable, finding that once established, it works well and they have not gone back. As with all changes we understand that there might be some questions raised and I'm inviting any feedback from the community. Send them through to amsleigh.park.ps@education.vic.gov.au and attention to Michael. We will consider it a trial in 2023.

Final Curriculum Days for 2022

Next Thursday 17th Nov is a pupil free day at Amsleigh Park. Teachers will be at school writing student reports. This arrangement is part of the new working conditions for teachers who are entitled to have one day each year to focus on assessment and reporting.

In addition, there is also a **final curriculum day on Monday 5th December**, which is also an entitlement for teachers. We hope these days do not provide inconvenience and families can book children in with Youth Leadership Victoria if they require care. If financial hardship is the reason for not using YLV during this day please contact us to discuss options.

In 2022 we had most of our curriculum days in the second half of the year, possibly making it seem like there were more days than usual. This was designed to make sure that classes had minimal disruptions in the first half of the year. As you will see in the following item, we will make sure these days are more spread out in 2023. As much as it might be a challenge for working parents, these days are so important to teachers.

Pupil Free Days 2023

In 2023 there will be 4 pupil free days (curriculum days) in which teachers work on professional learning and planning. These will be spread out across the year, with two in semester one and another two in semester two. These days are vitally important to teachers who have limited time in their normal working week to spend on professional learning, and yet are expected to be constantly building new knowledge and skills.

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In addition to these pupil free (Curriculum) days teachers are also entitled to two professional practice (PPDs) days in 2023. Normally relief teachers have been employed for these days, however due to a significant shortage of relievers, schools have been able to make them pupil free days in 2022. Given the shortage of relief teachers is likely to continue we anticipate this could be the case in 2023. We will always aim to give parents about 4 weeks' notice for of any pupil-free days.

Whole School Transition



As our student's progress from one Year level to the next, it is important that they feel prepared for what lays ahead. Our Whole School Transition Program supports our students with their level to level transition, through multiple sessions, over December. During these visits, students go as a cohort to spend time in the next year level's learning spaces, with the current teachers of those levels. Here the students get to know other teachers and the key differences between their current year level and the one ahead. Students have a chance to ask questions and get to know students

they may not have been in a class with before. The program culminates with our Smart Start session on Wednesday 14th December, where students will meet with their 2023 grades and teachers where possible. The program begins in the first week of December.

Student Safety - Amsleigh Park Staff Carparks

There have been a number of families and students walking through the staff carparks when accessing or leaving the school grounds. We'd like to remind all families that the carparks are a pedestrian free zone. This is to ensure our school community remains safe and stays well clear of any moving vehicles on the school grounds. We thank you for your support in keeping our community safe.



Election Day Sausage Sizzle and Cake Stall at Amsleigh Park- 26th November, 2022

As previously advised, Amsleigh Park will be a polling venue for the upcoming State Election. It is a great opportunity for fundraising, as there are a large number of people expected to come through the Amsleigh Park campus on that day. We will be holding a sausage sizzle and a cake stall but are still in need of volunteers to assist on the day. We would

appreciate any time you can give and have broken the day into hour-long shifts. If you can help out, please complete this online form:

https://docs.google.com/forms/d/e/1FAIpQLScIz9sH31nK_Aj1eQzyljKpql79LAKBF9uJUlev1aYSEGpCrA/viewform

New Kiss and Go Zones

Just a reminder not to park and leave your car in the Kiss and Go zones on State Street. The City of Monash have advised they will be visiting the area to check on compliance. The rules have changed in these zones and drivers must always remain with their car. There are two kiss and go zones clearly marked with the pink signage in State Street.

Dates for 2023

Please note the following dates for your diary for the start of 2023.

Friday 27 January 2023- Staff Resume for 2023 – preparation and planning day – student free day.

Monday 30 January 2023 – All students start school for 2023

Wednesday 1st Feb, 8th Feb, 15th Feb, 22nd Feb, 1st March – Prep Rest Days 2023

Thursday 6th April – End of Term 1

We are already starting to prepare for the 2023 school year, as today is actually the mid-way point of Term 4.

Until next time,

Michael Cormick

PRINCIPAL

Bec Carr

ASSISTANT PRINCIPAL

P.S. 2022 Year Books are currently being printed. Invoices have been raised to family accounts that have not yet ordered and paid for a copy. Statements will be sent out by email. Families that have already paid for a copy will not have an outstanding amount showing for the Year Book on their statement. If you would like to purchase a copy, please process a BPay payment to the school before November 29, 2022

FROM THE SCHOOL OFFICE ADMIN TEAM.....

2022 Parent Contributions - Family Account Information

Thank you to the families that have paid 2022 Parent Contributions. We greatly appreciate your financial support of our school. Please ensure **a completed Payment Advice Form is sent to the office** so invoices can be processed, and payments allocated correctly.

If you would like to contribute, please request a copy of the 2022 Parent Contributions paperwork from the office or download a copy from our website www.amsleigh.vic.edu.au

Student Medications

A reminder that a Medical Action Plan, completed by a doctor, must be provided for any student medication (eg. Ventolin, Epi Pens, severe allergy medication) stored at the school office. **We cannot store or administer any medication without an Action Plan containing instructions from a doctor.** Parents are required to provide up to date Action Plans and inform the school office of any changes to a student's medical condition / action plan.

This does not however, include occasional antibiotics. Wherever possible, parents should request antibiotic prescriptions that can be taken at home, ie Antibiotics that are required 3 times per day can be taken at home in the morning, on return from school and again at bedtime. For students that do require antibiotics at school, a parent must complete a medication authority form when handing medication into the office. All medication must be stored securely at the office for the safety of all students.

It is recommended that students with hayfever etc. take their medication at home before school.

Absences / Late Arrivals

A reminder that all absences should be reported via Xuno. This ensures that Admin staff, who process all attendance data, including late arrivals and early exits are receiving the information in the first instance. Teachers are notified of the absence/late arrival during this process. If you wish to pass on any further information to teachers, please send them an additional email. If unable to report via Xuno, absences can be advised by emailing the General Office or phoning the school and selecting "1" when prompted to leave an absence message. **Students arriving late to school must be first signed in at the office by a parent before going to class.** Parents should complete the sign in register, fill out a "Late Slip" and hand this to their child who will proceed on their own to their classroom and give the late slip to the teacher.

School Emails – Check the email address you are sending / replying to

When contacting classroom teachers, or responding to their emails via Xuno, remember to double check the **'To'** address.

Many emails meant for classroom teachers are arriving in the Amsleigh Park PS inbox, along with a huge number of other daily external emails. Replying to the school inbox may delay your communication being received by the classroom teacher in a timely manner and creates extra work for Admin staff.

When responding to a teacher's email, please refer to their email address that appears within their message and copy & paste that address into the address field.

Karen Hogan
Business Manager



PS. We have a new eftPos terminal in the General Office, "Tap" payments now accepted, yay! ☺



Xuno Information for families

Amsleigh Park PS uses Xuno as our main communication tool with families, including newsletter distribution, absence notifications, student reports, communication with your child's teacher, messages and reminders; and coming soon, permission forms and online payments.

Xuno is a web-based school management software that has a website portal for use in a browser and an App, 'Xuno Family' for use on smart phones or tablets.

It is easy to use and is a vital tool to keep our parents informed about their child/ren's school life and all things happening at Amsleigh Park.

Parents should use Xuno to notify the school of any absences, late arrivals etc. Bookings for "Get to Know You" & Parent Teacher interviews are also managed through Xuno.

Parents can also check and update their family contact details, student medical conditions and emergency contacts. It is critical that we have up to date medical & contact details for all students, so please regularly check your details carefully and update if necessary.







For new families - On enrolment, you should have received a welcome email from Xuno (please check your junk folder if not received in your inbox), with information on how to create your Xuno account. Please follow the instructions and links in the email to create a Xuno account and password in your browser.

As Xuno is our main communication tool, it is important that all families are signed up so they are aware of our school information and events. Please contact the office if you require a Xuno welcome email to be resent.

Thank you 😊

REMEMBER
TO BRING
YOUR

NUDE FOOD
EVERY
TUESDAY &
THURSDAY

-  HELP THE ENVIRONMENT
-  REUSABLE DRINK BOTTLES
-  FRUIT HAS ITS OWN WRAPPER
-  KEEP OUR SCHOOL YARD CLEAN
-  BEESWAX WRAPS INSTEAD OF PLASTIC
-  LUNCHBOXES & TAKEAWAY CONTAINERS

APPS UNIFORM SHOP

Located in the Thelma Baily Learning & Sporting Centre

OPERATING HOURS – TERM 4 2022

Tuesday afternoons 3:00pm – 3:45pm

Over the Counter Sales Now Available - Masks strongly encouraged

Pay by Credit/Debit Card at the General Office prior to collecting items from the uniform shop

*** Orders for new Uniform items can be emailed/dropped off to the general office**

Payment by credit/debit card only

Please download & complete a copy of our uniform shop order form and send as a PDF to

amsleigh.park.ps@education.vic.gov.au

Any Back orders will be filled as soon as stock is available.

In the event of incorrect sizing, please return unworn items/s with tags intact, together with a note that includes the child's name, grade and the correct size required.

A copy of the current approved uniform list/order form is also available on our website

www.amsleigh.vic.edu.au

Libby Jumas

Uniform Shop Co-Ordinator

UNIFORM SHOP – 2nd HAND UNIFORMS & LOST PROPERTY

Thank you to the families that donate quality used uniform items back to the school.

Please ensure that items are clean and have had any name labels/naming removed prior to dropping off the items. Second hand uniform items are only available to purchase during the Uniform Shop opening hours.

We cannot take orders for second hand items, however requests for items to assist families experiencing financial hardship should be made at the General Office.

As stock relies on donations from parents, and changes regularly, there is no guarantee on availability of items.

Stock of second hand items is currently very low, if you have any items that you are happy to donate back to the school, please drop them into the general office. Thank you

LOST PROPERTY - Sadly, there are many items in our lost property area in the canteen foyer. Named items are returned to class rooms by our wonderful volunteer helpers. Un-named items will be disposed of at the end of each term if not collected. **Please ensure all of your child's belongings are clearly named and regularly check the Lost Property area if you are missing any items.**

Thank you,
Admin Team

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APPS UNIFORM SHOP ORDER FORM

Effective Term 3, 2022

ITEM	COLOUR	PRICE INC GST	SIZE		QUANTITY			TOTAL \$ (INC GST)	Office Use ✓ Date Supplied
School Bag <u>SBAG</u>	Navy	\$35.00	N/A						
Book Bag <u>BB</u> <i>Not required for Preps</i>	Navy	\$8.00	N/A						
Slouch Hat <u>HAT</u>	Navy	\$10.00	SMALL 55cm	MED 57cm	LGE 59cm	XL 61cm			
Gloves <u>G</u>	Navy	\$5.00	4-6	7-10	12-16				
Winter Tights <u>WT</u> Sizes 3-5, 7-9, 10-12	Navy	\$7.00							
Beanie <u>B</u> Child / Adult	Navy	\$5.00 ea	Child / Adult	CHILD	ADULT				
Scarf - one size <u>S</u>	Navy	\$5.00 ea	One size						
All Uniform items have been approved by Amsleigh Park Primary School Council – see Uniform Policy for further information.									
					TOTAL THIS PAGE \$ _____				

The uniform shop is located in the foyer of the Thelma Bailey Learning & Sporting Centre (Gym)

UNIFORM SHOP OPENING HOURS - TERM 3 2022

Tuesday afternoons 3:00pm – 3:45pm

Second hand Uniform items only available during this time

Credit /Eftpos/Debit card payments must be made at the General Office
prior to collecting/receiving uniform items.

ORDER FORMS ARE AVAILABLE ON THE SCHOOL WEBSITE
www.amsleigh.vic.edu.au

IF YOU DON'T NEED TO ATTEND THE UNIFORM SHOP IN PERSON DURING OPERATING HOURS, PLEASE PLACE AN ORDER AS PER THE FOLLOWING INSTRUCTIONS

1. Write child's name, grade and date of order at top of order form.
2. Indicate quantity of items required per size and total cost for each item.
3. Scan (PDF) and email this completed form to amsleigh.park.ps@education.vic.gov.au OR send an email directly to the school with your details, student name and grade, the items required and credit card details. Completed forms can also be dropped into the General Office.
4. Order will be processed and uniform items and will be either sent home with your child or collected from the office if requested. Orders are usually completed within one week (excepting unavoidable delays from the supplier). Any items not available at time of order will be placed on back order and provided as soon as possible.

Jul 11, 2022



APPS Wine Fundraiser 2022

Amsleigh Park Primary School has joined with Prospect Wines to offer a selection of 8 different wines to help raise funds for our school community.

The wines are sold under the "Prospect" label. They come from all major wine regions of Australia including but not limited to Adelaide Hills, Barossa Valley, Coonawarra, Clare Valley, Langhorne Creek, Limestone Coast, McLaren Vale Geelong, Heathcote, King Valley, Mornington Peninsula, Rutherglen, Yarra Valley, Margaret River, Griffith & Hunter Valley, plus the Marlborough region of New Zealand. Prospect Wines guarantee the quality of their wines and offer a money back service if you are not happy.

**Perfect for Christmas Parties, corporate functions,
Gifts or just to stock your personal wine cellar**

Online Orders only. Minimum order is 6 bottles (can be all 1 wine, or any mix of different wines). Orders are delivered directly to your door and can be delivered Australia wide to most metro areas (standard delivery fee starts at \$9).

Click here for our online order page:

<https://prospectwines.com.au/product/amsleigh-park-primary-school/>

This link can be shares with family, friends and colleagues all around Australia



thanks
for your
support



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COULD YOU FOSTER A CHILD?

We **URGENTLY** need **Foster Carers** in your area. Enquire now on how you can help change a child's life.

CanFoster.com.au | 1800 932 273

Rotary Club of Emerald & District

KIDS FUN RUN with PUFFING BILLY RAILWAY

4th December 2022 at Puffing Billy Station Gembrook
Children 3-12 years running to benefit other children.

Proudly supporting

Monash Children's Hospital

THANKS TO OUR FANTASTIC SPONSORS



Trophies to 1st Girl & Boy, in each run!

Train rides on the day

Show bags & certificates for runners

Enter Online

www.kidsfunrunwithpuffingbilly.org.au
Information Line 0408 769 491



Kids Fun Run with Puffing Billy

YOU'RE INVITED TO
WORLD OF LEARNING
OAKLEIGH'S

Open DAY

World of Learning

You'll have the opportunity to meet our longstanding team, enjoy a delicious sausage sizzle and explore our centre and all it has to offer. We'll also be having a special visit from Chris from Little Sports Heroes. So bring your family and friends along to enjoy this fun-filled day!

When: 10:30AM – 12:30PM
Saturday, 19 November

Where: 13 Warrigal Road
Oakleigh 3166

Contact your centre manager or email
oakleigh@worldoflearning.com.au

