



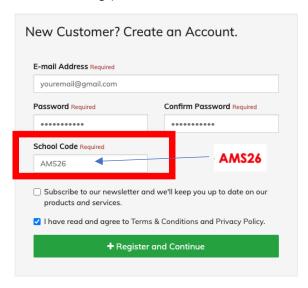
Amsleigh Park Primary School - 2026 Student Book Pack Orders

Here's what you need to know to place your order.

New and Returning Users

Already Registered? If you ordered school Book List supplies last year with Office Corporate, you don't need to create a new account. Simply go to www.booklistorders.com.au and reset your password.

New Users? First, go to www.booklistorders.com.au to register. Make sure to use the school code AMS26 when creating your account.



When you create your password, it must be at least 12 characters long and include:

- An uppercase letter (A-Z)
- A lowercase letter (a-z)
- A number (0-9)
- A special character (!@#\$%^&*)

For example: Booklist123!

Once you've set your password, check your email for a verification link. Click the link to activate your account and view pricing.

Early Order Savings & Deadlines

Place your order for any FULL Pack by 11:30pm on December 1, 2025 to receive these benefits:

- Free Home Delivery (a \$9.95 value)
- Free Packing (a \$5.50 value)
- Save up to \$15.45!

Important Note: All Grade 1-Grade 6 modified packs are subject to a \$5.50 packing fee

Delivery Information

Early Orders:

• Orders placed by 11:30pm on December 1, 2025 will be packed and delivered prior to Christmas.

Late Orders:

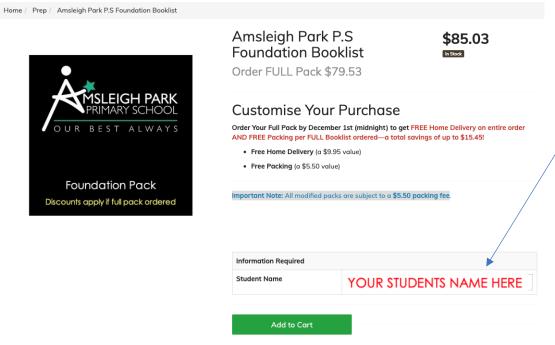
 Orders received from January 15 onward cannot be guaranteed to be delivered prior to the commencement of Term 1 2026. Please order early to ensure you will receive your supplies in time.

How to Place Your Order

- 1. Log in to your account. Select your child's year level (Prep/Foundation to Year 6).
- 2. View Book Pack Details. The ordering page shows exactly what's included in each year level pack. All of the items & quantities have been requested by the year level teachers and are pre-loaded. You can modify quantities of any item in the Essential Category, items listed as Required, are fixed to the cart, and cannot be changed. Items listed as Optional can be retained from the previous year if still in good condition or purchased again if required.

Please note, that if you do reduce the recommended quantities, a \$5.50 individual packing fee will be incurred. Alternatively, if you add the full list to cart, the \$5.50 fee will be automatically discounted at checkout.

3. Add Your Student's Name. Please make sure to add your student's name on the ordering page. If you have multiple children, add each student's name and their book pack separately. This helps the school track which families have placed orders.



- 4. **Checkout.** VISA or Mastercard accepted. If you require any assistance with payment, contact customer support. (Contact details below)
- 5. You will be emailed a copy of your orders, so that you can check off your packs once delivery is received.

Need Help?

If you have any issues with your order or need assistance, you can contact Booklist Orders directly:

- Email: info@booklistorders.com.au (Be sure to mention Amsleigh Park Primary School)
- Phone: 1300 855 085 (Monday-Friday, 9am-5pm)